

ASSEMBLY, No. 4749

STATE OF NEW JERSEY

220th LEGISLATURE

INTRODUCED OCTOBER 3, 2022

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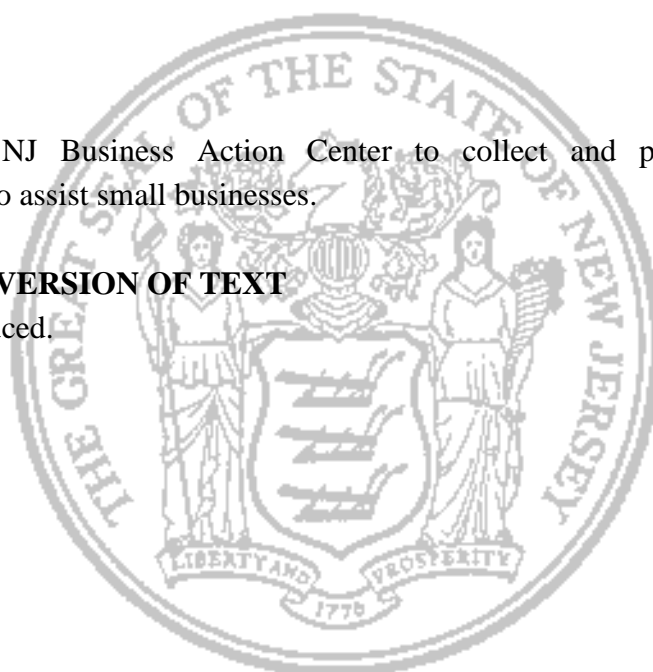
**Assemblywoman Reynolds-Jackson, Assemblymen Karabinchak, Tully,
Assemblywomen Mosquera, Lampitt, Assemblymen Benson, Atkins,
Freiman, Assemblywomen McKnight, Park, Senators Diegnan, Gill,
Greenstein, Pou and Ruiz**

SYNOPSIS

Requires NJ Business Action Center to collect and produce certain information to assist small businesses.

CURRENT VERSION OF TEXT

As introduced.



(Sponsorship Updated As Of: 2/2/2023)

1 **AN ACT** concerning the New Jersey Business Action Center and
2 supplementing Title 52 of the Revised Statutes.

3
4 **BE IT ENACTED** *by the Senate and General Assembly of the State*
5 *of New Jersey:*

6
7 1. a. The executive director of the New Jersey Business Action
8 Center in the Department of State shall establish and maintain, in
9 collaboration with the New Jersey Economic Development
10 Authority, the New Jersey Business and Industry Association, the
11 New Jersey Chamber of Commerce, and regional chambers of
12 commerce across the State, a publicly available small business
13 manual that provides information and guidance on establishing,
14 maintaining, and expanding a small business.

15 b. The manual shall be succinct, with a focus on brevity, and
16 shall contain, after discussion with all collaborators in subsection a.
17 of this section, the most important priorities when establishing,
18 maintaining, and expanding a small business. The contents of the
19 manual shall also include, but not be limited to, information
20 concerning:

- 21 (1) State and local permits and inspections;
22 (2) financial assistance programs;
23 (3) lease contracts;
24 (4) commercial real estate transactions, including methods on
25 how to acquire commercial real estate; and
26 (5) any other information that the executive director deems
27 necessary.

28 c. The executive director shall additionally solicit information
29 from the Department of Community Affairs, the Department of
30 Environmental Protection, the Economic Development Authority,
31 and other relevant departments and agencies on frequently asked
32 questions that a small business owner may have when establishing,
33 maintaining, or expanding a small business. Responses collected by
34 the executive director shall be included in the manual.

35 d. The manual shall be made available to the public one year
36 next following the effective date of P.L. , c. (C.) (pending
37 before the Legislature as this bill). The executive director shall
38 update the information contained in the manual periodically.

39 e. As used in this section, “publicly available” means to post in
40 a conspicuous manner on the Internet website of the New Jersey
41 Business Action Center and in a hard copy made available for a
42 nominal fee.

43
44 2. This act shall take effect on the 90th day next following
45 enactment, except that the executive director of the New Jersey
46 Business Action Center may take any anticipatory administrative
47 action in advance as shall be necessary for the implementation of
48 the act.

STATEMENT

This bill requires the New Jersey Business Action Center (BAC) to establish and maintain a publicly available small business manual.

Under the bill, the BAC will be required to establish and maintain, in collaboration with the EDA, New Jersey Business and Industry Association, the New Jersey Chamber of Commerce, and regional chambers of commerce across the State, a publicly available small business manual that provides information and guidance on establishing, maintaining, and expanding a small business.

The bill also provides that the contents of the manual will include, but not be limited to, information concerning:

- (1) State and local permits and inspections;
- (2) financial assistance programs;
- (3) lease contracts;
- (4) commercial real estate transactions, including methods on how to acquire commercial real estate; and
- (5) any other information that the executive director deems necessary.

The bill provides that the manual will be made available to the public one year following the bill's effective date, and that the executive director will be required to update the information contained in the manual periodically.